



City of South Milwaukee
2424 15th Avenue
South Milwaukee, WI 53172

Registration # _____
Fee \$ _____

VACANT BUILDING REGISTRATION

New Registration **Renewal Registration** **Information Change**

Property Information: <input type="checkbox"/> Multi-Unit Residential & Commercial: _____ # Units <input type="checkbox"/> Commercial		
Property Address:		
Current use of space:		
Intended future use of space:		
Gas:	<input type="checkbox"/> Disconnected, date: _____	<input type="checkbox"/> In Working Order
Electrical Power:	<input type="checkbox"/> Disconnected, date: _____	<input type="checkbox"/> In Working Order
Water:	<input type="checkbox"/> Disconnected, date: _____	<input type="checkbox"/> In Working Order
Property Management Contact Information		
(Agent(s) designated on behalf of owner(s) to accept legal processes and notices and to authorize repairs as required)		
A local contact is required if the Property Owner does not reside in the area.		
Property Management Business Name:		
Property Manager/Agent Name:		
Address: (P.O. Box not accepted)		
Business Phone:	Contact Phone (required):	
Email (required):		
Ownership Information if different from Property Management		
Name:		
Address: (P.O. Box not accepted)		
Business Phone:	Contact Phone (required):	
Email (required):		
Registration Information		
Owner must register within 90 days of vacancy, or 30 days after notification by the city, or within 30 days of a bank, lender, or other financial institution initiating foreclosure proceedings by filing a summons and complaint in Milwaukee County Circuit Court. The owner or mortgage lender/lien holder of a vacant property must register vacant property with the Economic Development Department.		
AFFIDAVIT		
I hereby certify that I have the authority to make the foregoing application and that the application, to the best of my knowledge, is complete and correct		
Signature of Owner or Authorized Agent:		Date:
Print Name:		
Return completed forms and payment to: City of South Milwaukee Attn: Economic Development 2424 15 th Ave, South Milwaukee WI 53172. Make checks out to the City of South Milwaukee. Contact the city for Online payment option or questions. 414-762-2222 ext 135 elang@smwi.org .		
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